



**APPLICATION FOR VOLUNTEER/INTERNSHIP**

**PERSONAL DATA**

Name \_\_\_\_\_ Telephone ( ) \_\_\_\_\_  
 Last First Middle Initial  
 Address \_\_\_\_\_  
 Street City State) Zip  
 Email \_\_\_\_\_ Hours Needed: \_\_\_\_\_

In the event of an emergency, please notify:

Name	Address	Telephone	Relationship
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**EDUCATION**

High School

Name & Location \_\_\_\_\_  
 Years Completed \_\_\_\_\_ Date Graduated \_\_\_\_\_  
 Major Subjects \_\_\_\_\_

College

Name & Location \_\_\_\_\_  
 Years Completed \_\_\_\_\_ Date Graduated \_\_\_\_\_ Degree \_\_\_\_\_  
 Major Subjects \_\_\_\_\_

**WORK EXPERIENCE**

1) From: \_\_\_\_\_ To: \_\_\_\_\_ Position \_\_\_\_\_ Salary \_\_\_\_\_  
 Employer's Name \_\_\_\_\_ Telephone ( ) \_\_\_\_\_  
 Address \_\_\_\_\_  
 Street City State) Zip  
 Name of Supervisor \_\_\_\_\_  
 Describe Major Responsibilities \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

2) From: \_\_\_\_\_ To: \_\_\_\_\_ Position \_\_\_\_\_ Salary \_\_\_\_\_  
 Employer's Name \_\_\_\_\_ Telephone ( ) \_\_\_\_\_  
 Address \_\_\_\_\_  
 Street City State) Zip  
 Name of Supervisor \_\_\_\_\_  
 Describe Major Responsibilities \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Special Skills**

List any special skills, training, experience or interests which you consider might be related to the job. For example: creative skills, work with certain age groups, etc.:

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**Personal References**

List people, **not related to you**, who have knowledge of your qualifications. Do not repeat persons listed under work experience.

Name	Address	Position/Relationship	Telephone
1.			
2.			
3.			
4.			

**Authorization to Collect Information**

The following section of the application must be completed and signed or we will not be able to accept this application.

I understand that any volunteer/internship arising out of this Application for Volunteer/Internship will be subject to satisfactory verification of all job qualifications and information contained in this Application for Volunteer/Internship which may include academic credentials, licenses, and professional designations, credit and employment history. Pursuant to the provisions of the Federal Fair Credit Reporting Act, we hereby inform you that we may conduct an investigative consumer report regarding your character, general reputation, personal characteristics, or mode of living. If we obtain such a report, you are entitled to ask for, and we are obligated to make, a complete and accurate disclosure to you of the nature and scope of the investigation.

I authorize the Springfield Boys Club, its subsidiaries and affiliates, hereafter called the Company, to contact my school, or former school(s), to furnish academic information to the company. I release said employers and schools, the company and their agents from all liability arising out of providing or obtaining such information.

I grant permission to the Company to contact my present employer:  Yes  No

I hereby certify that the information contained in the Application for Volunteer/Internship is true and accurate. I understand that if I am offered a volunteer/internship position, any misrepresentation of facts on this Application for Volunteer/Internship may result in summary dismissal.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date